



CAPABILITY STATEMENT

Government-Focused Staffing, Administrative Operations & HR Support

Company Overview

Government-Focused Staffing, Administrative Support & Compliance Operations

HumanEdge Gov Solutions is a professional services firm delivering consulting, workforce solutions, & administrative operations support to federal and state government clients nationwide. The firm is an approved **CMAS contract holder for Executive Recruiting & Search Services** and supports public-sector missions requiring compliant staffing, operational governance, and administrative execution. Scalable delivery supported by vetted enterprise partners when required.

Company Snapshot

Company Name: Roadrunner Express Consulting, LLC

DBA: HumanEdge Gov Solutions

UEI: ZZZVB8W3LAA5 | **CAGE:** 9EFF3 | Small Business

Primary NAICS Codes

561110: Administrative & Business Support Services

541612: Human Resources Consulting Services

561320: Temporary Help Services

561312: Executive Search Services

541611: Management Consulting (Secondary)

Primary POC: Sharee Legree, Managing Partner

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Procurement Paths

CMAS, micro-purchase, set-aside eligibility, subcontracting pathways

Core Capabilities



Administrative & Records Operations

- ✓ Records and file handling
- ✓ Case processing support
- ✓ Documentation and workflow management
- ✓ Intake, routing, and front-office support
- ✓ Surge staffing for backlog reduction



Human Resources & Staffing Support

- ✓ Local recruiting and onboarding
- ✓ Background checks & Public Trust coordination
- ✓ Workforce planning and HR policy support
- ✓ Executive and professional-level recruiting
- ✓ Compliance-driven staffing for federal & state programs



Program & Operational Support

- ✓ Program coordination
- ✓ Reporting and metrics
- ✓ Quality control and compliance monitoring
- ✓ Process standardization & administrative governance



Courier & Secure Logistics

- ✓ Compliant medical, pharmaceutical, and document transport
- ✓ Chain-of-custody control
- ✓ Time-sensitive delivery support for regulated environments

Why Agencies Choose Us

- ✓ Rapid sourcing and onboarding
- ✓ Proven compliance in HIPAA, PHI, and Public Trust environments
- ✓ Multi-state operational support capacity
- ✓ Experience as both prime and subcontractor
- ✓ Strong performance in high-volume or time-sensitive missions



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Differentiators

- ✓ Veteran-led firm with federal and state contracting experience
- ✓ Strong administrative, HR, and records operations capabilities
- ✓ Proven track record supporting compliance-heavy environments
- ✓ Rapid recruiting & scalable staffing for surge or high-volume needs
- ✓ Multi-state operational footprint with flexible delivery models
- ✓ Enterprise support through experienced delivery partners (as needed)
- ✓ Secure courier operations with full HIPAA & PHI compliance, controlled substance handling, and proven experience supporting BOP, VA, and CDCR environments

Performance Metrics



99% On-time
Delivery



Zero Compliance
Findings



Successful
Onboarding



Backlog
Reduction

Relevant Past Performance

Contract

Enhanced Description

CAL FIRE – Accounting Clerk Staffing (2025–2028)

Prime contractor delivering mission-critical financial continuity and administrative support, managing high-volume bi-weekly payroll for hundreds of personnel, executing complex fund reconciliation across multiple state budgets, and ensuring zero-error fiscal compliance under rigorous state auditing standards.

California Department of Corrections & Rehabilitation – Pharmaceutical Courier Services (2025–2028)

Prime contractor executing secure, chain-of-custody logistics for sensitive pharmaceuticals (including Schedule II-V controlled substances) to 34 correctional facilities statewide. The service requires 24/7 compliant transport, real-time temperature monitoring, and adherence to strict HIPAA and CDCR security protocols to ensure timely patient care.

CalPERS – IT Consulting (2025–2028)

Subcontractor integral to a multi-year enterprise modernization initiative, specifically focused on streamlining mission-critical legacy workflows for a member-facing system. Deliverables include gap analysis, process mapping, and administrative coordination to accelerate the adoption of new platforms & improve internal operational efficiencies for over 1.7 million members.

Maryland Department of General Services – Agile Software Development (2025–2028)

Subcontractor providing dedicated, embedded support within an Agile Scrum framework to expedite the development of high-impact state applications. Key functions involve prioritization and refinement of the product backlog, comprehensive technical documentation, and cross-functional coordination to ensure rapid iteration and deployment cycles align with strict state IT governance.

Department of Veterans Affairs – Caregiver Support Program (2024)

Prime contractor responsible for delivering crucial administrative & operational support within a complex federal healthcare ecosystem. This includes managing beneficiary records, ensuring strict adherence to HIPAA and VA compliance mandates, and providing data integrity management critical to the timely and accurate delivery of support services for veteran caregivers.

CONTACT US TO DISCUSS IMMEDIATE AND UPCOMING STAFFING OR ADMINISTRATIVE SUPPORT NEEDS.